

REPORTING INSTRUMENT

OMB Control Number: 1820-0606

Expiration Date: June 30, 2014

**UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION**

**SECTION 704
ANNUAL PERFORMANCE REPORT
For
STATE INDEPENDENT LIVING SERVICES
PROGRAM
(Title VII, Chapter 1, Part B of the Rehabilitation Act of 1973, as amended)**

Part I INSTRUMENT

**(To be completed by Designated State Units
And Statewide Independent Living Councils)**

Reporting Fiscal Year: 2013

State: South Dakota

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 35 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit (P.L. 105-220 Section 410 Workforce Investment Act). Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Rehabilitation Services Administration, LBJ Basement, Attention: Timothy Beatty, PCP Room 5057, U.S. Department of Education, 400 Maryland Ave, SW, Washington, DC 20202-2800 or email timothy.beatty@ed.gov and reference the OMB Control Number 1820-0606. Chapter 1, Title VII of the Rehabilitation Act.

SUBPART I – ADMINISTRATIVE DATA

Section A – Sources and Amounts of Funds and Resources

Sections 704(c) and 704(m)(3) and (4) of the Act; 34 CFR 364.35 and 364.36

Indicate amount received by the DSU as per each funding source. Enter “0” for none.

Item 1 - All Federal Funds Received

(A) Title VII, Ch. 1, Part B	\$ 308,161
(B) Title VII, Ch. 1, Part C – For 723 states Only	\$
(C) Title VII, Ch. 2	\$
(D) Other Federal Funds	\$ 293,496

Item 2 - Other Government Funds

(E) State Government Funds	\$ 28,526
(F) Local Government Funds	\$

Item 3 - Private Resources

(G) Fees for Service (program income, etc.)	\$
(H) Other resources	\$

Item 4 - Total Income

Total income = (A)+(B)+(C)+(D)+(E)+(F)+(G)+(H)	\$ 630,183
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Item 5 – Pass-Through Funds

Amount of other government funds received as pass through funds to consumers (include funds, received on behalf of consumers, that are subsequently passed on to consumers, e.g., personal assistance services, representative payee funds, Medicaid funds, etc.)	\$
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Item 6 - Net Operating Resources

[Total Income (Section 4) <minus> amount paid out to Consumers (Section 5) = Net Operating Resources	\$ 630,183
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Section B – Distribution of Title VII, Chapter 1, Part B Funds

Section 713 of the Act; 34 CFR 364.22, 365.1, 365.20, and 365.21

What Activities were Conducted with Part B Funds?	Expenditures of Part B Funds for Services by DSU Staff	Expenditures for Services Rendered By Grant or Contract
(1) Provided resources to the SILC to carry out its functions	\$	\$ 20,668
(2) Provided IL services to individuals with significant disabilities	\$	\$ 545,198
(3) Demonstrated ways to expand and improve IL services	\$	\$
(4) Supported the general operation of CILs that are in compliance with the standards and assurances set forth in subsections (b) and (c) of section 725 of the Act	\$	\$
(5) Supported activities to increase capacity to develop approaches or systems for providing IL services	\$	\$
(6) Conducted studies and analyses, gathered information, developed model policies, and presented findings in order to enhance IL services	\$	\$
(7) Provided training regarding the IL philosophy	\$	\$
(8) Provided outreach to unserved or underserved populations, including minority groups and urban and rural populations	\$	\$

Section C – Grants or Contracts Used to Distribute Title VII, Chapter 1, Part B Funds

Sections 704(f) and 713 of the Act; 34 CFR 364.43, and 34 CFR 365 Subpart C

Enter the requested information for all DSU grants or contracts, funded at least in part by Part B funds, in the chart below. If a column is not applicable to a particular grant or contract, enter “N/A.” If there were no non-Part B funds provided to this grantee or contractor for the purpose listed, enter “\$0” in that column. Add more rows as necessary.

Name of Grantee or Contractor	Use of Funds (based on the activities listed in Subpart I, Section B)	Amount of Part B Funds	Amount of Non-Part B Funds	Consumer Eligibility Determined By DSU or Provider	CSRs Kept With DSU or Provider
Western Resources of Dis-Abled Independence	IL Services Outreach Home Modifications Assistive Devices	\$ 15,825	\$ 67,932	Provider	Provider
Native American Advocacy Project	IL Services Outreach Home Modifications Assistive Devices	\$ 57,722	\$ 56,337	Provider	Provider
Independent Living Choices	IL Services Outreach Home Modifications Assistive Devices	\$151,794	\$195,588	Provider	Provider
South Dakota Coalition of Citizens with Disabilities	Resources to the SILC to carry out its functions	\$ 18,503	\$ 2,165		
Total Amount of Grants and Contracts		\$243,844	\$322,022		

Section D - Grants or Contracts for Purposes Other than Providing IL Services or For the General Operation of Centers

Section 713 of the Act; 34 CFR 365.1 and 34 CFR 365.20

Describe the objectives, activities and results for each Part B grant or contract awarded for purposes other than IL services or the general operation of centers.

The South Dakota Coalition of Citizens with Disabilities, a statewide, cross-disability, consumer organization, was funded to provide staff support to the Statewide Independent Living Council. Part B funds awarded in this contract were used to cover SILC meeting costs, member travel, staff travel, CIL staff training and strategic planning activities. Specific strategic planning activities supported during FY2013 were: 2013 Youth Leadership Forum, support of an event for transition-age youth targeting youth from tribal schools and neighboring communities' schools on or near the Cheyenne River Sioux Tribal lands, support of local community based events held during National Disability Employment Awareness Month and support of a Disability Summit on the Native lands involving people from the Cheyenne River and Standing Rock Sioux Tribal Nations.

Section E – Monitoring Title VII, Chapter 1, Part B Funds

34 CFR 80.40(a)

Provide a summary of the program or fiscal review, evaluation and monitoring conducted by the state of any of the grantees/contractors receiving Part B funds during the reporting year.

The Designated State Unit (DSU) has completed annual consumer record and program reviews of Part B funds CIL's. Reviews were completed on-site at each CIL. The DSU Independent Living Program Specialist examined the appropriateness of eligibility decisions, the presence of independent living plans (ILP) or waiver of the ILP, service timeliness, and consumer outcomes. Upon completion of the review, a report was prepared and shared with the CIL, DSU and SILC leadership. Results were discussed with staff members of the CIL's, and any identified issues were addressed.

The Division of Service to the Blind & Visually Impaired (SBVI) completes case file reviews for the Older Blind Independent Living Program. Consumer records are randomly selected at various points in the service delivery process i.e., application, eligibility, service plan and closure: successful and unsuccessful. This review examines the records for items such as appropriateness of eligibility decisions, evidence of informed choice in the development of independent living plans and provision of IL services in a timely manner.

Section F – Administrative Support Services and Staffing

Section 704(c)(2) and 704 (m)(2) and (4) of the Act; CFR 364.22(a)(2) and 34 CFR 364.31

Item 1 – Administrative Support Services

Describe any administrative support services, including staffing, provided by the DSU to the Part B Program.

The DSU provides administrative support of the Part B funded CIL's and other Part B funded activities. The staff is responsible for the annual reviews of CIL's as it relates to Part B funds and technical assistance and training to staff working with Part B funded activities. The staff collaborates with the SILC in ensuring preparation and submission of the State Plan for Independent Living and the annual 704 report.

Item 2 – Staffing

Enter requested staff information for the DSU and service providers listed in Section C, above (excluding Part C funded CILs):

Type of Staff	Total Number of FTEs	FTEs filled by Individuals with Disabilities
Decision-Making Staff	0	0
Other Staff	.3	0

Section G – For Section 723 States ONLY

Section 723 of the Act, 34 CFR Part 366, Subpart D

Item 1 – Distribution of Part C Funds to Centers

In the chart below, please provide the following information:

- A) name of each center within your state that received Part C funding during the reporting year;
- B) amount of Part C funding each center received;
- C) whether the Part C funding included a cost-of-living increase;
- D) whether the Part C funding included any excess funds remaining after cost-of-living increases were provided;
- E) whether any of the centers received its Part C funding pursuant to a competition for a new center in the state; and
- F) whether the center was the subject of an onsite compliance review conducted by the DSU during the reporting year.

Name of CIL	Amount of Part C Funding Received	Cost of Living Increase? (Yes/No)	Excess Funds After Cost of Living Increase? (Yes/No)	New Center? (Yes/No)	Onsite Compliance Review of Center? (Yes/No)

Add additional rows as necessary.

Item 2 – Administrative Support Services

Section 704(c)(2) of the Act; 34 CFR 364.22(a)(2)

Describe the administrative support services used by the DSU to administer the Part C program.

Item 3 – Monitoring and Onsite Compliance Reviews

Section 723(g), (h), and (i); 34 CFR 366.38, 366.40 – 46

Provide a summary of the monitoring activities involving Part C centers conducted by the state during the current reporting year, including the onsite reviews of at least 15% of centers receiving Part C funds under section 723. The summary should include, at least, the following:

- A) centers' level of compliance with the standards and assurances in Section 725 of the Act;
- B) any adverse actions taken against centers;
- C) any corrective action plans entered into with centers; and
- D) exemplary, replicable or model practices for centers.

Item 4 – Updates or Issues

Provide any updates to the administration of the Part C program by the DSU, if any, including any significant changes in the amount of earmarked funds or any changes in the order of priorities in the distribution of Part C funds. Provide a description of any issues of concern addressed by the DSU in its administration of the Part C program.

SUBPART II – NUMBER AND TYPES OF INDIVIDUALS WITH SIGNIFICANT DISABILITIES RECEIVING SERVICES

Section 704(m)(4) of the Act; 34 CFR 364.53

In this section, provide data from all service providers (DSU, grantees, contractors) who received Part B funds and who were listed in Subpart I, Section C of this report, except for the centers that receive Part C funds. Part C centers will provide this data themselves on their annual 704 Reports, Part II.

Section A – Number of Consumers Served During the Reporting Year

Include Consumer Service Records (CSRs) for all consumers served during the year.

	# of CSRs
(1) Enter the number of active CSRs carried over from September 30 of the preceding reporting year	951
(2) Enter the number of CSRs started since October 1 of the reporting year	1,841
(3) Add lines (1) and (2) to get the <i>total number of consumers served</i>	2,792

Section B –Number of CSRs Closed by September 30 of the Reporting Year

Include the number of consumer records closed out of the active CSR files during the reporting year because the individual has:

	# of CSRs
(1) Moved	33
(2) Withdrawn	71
(3) Died	53
(4) Completed all goals set	1,660
(5) Other	158
(6) Add lines (1) + (2) + (3) + (4) +(5) to get <i>total CSRs closed</i>	1,975

Section C –Number of CSRs Active on September 30 of the Reporting Year

Indicate the number of CSRs active on September 30th of the reporting year.

	# of CSRs
Section A(3) <minus> Section (B)(6) = Section C	817

Section D – IL Plans and Waivers

Indicate the number of consumers in each category below.

	# of Consumers
(1) Number of consumers who signed a waiver	2,078
(2) Number of consumers with whom an ILP was developed	714
(3) Total number of consumers served during the reporting year	2,792

Section E – Age

Indicate the number of consumers in each category below.

	# of Consumers
(1) Under 5 years old	3
(2) Ages 5 – 19	134
(3) Ages 20 – 24	101
(4) Ages 25 – 59	722
(5) Age 60 and Older	1,824
(6) Age unavailable	8

Section F – Sex

Indicate the number of consumers in each category below.

	# of Consumers
(1) Number of Females served	1,872
(2) Number of Males served	916

Section G – Race And Ethnicity

Indicate the number of consumers served in each category below. *Each consumer may be counted under ONLY ONE of the following categories in the 704 Report, even if the consumer reported more than one race and/or Hispanic/Latino ethnicity).*

**This section reflects a new OMB directive.
Please refer to the Instructions before completing.**

	# of Consumers
(1) American Indian or Alaska Native	191
(2) Asian	9
(3) Black or African American	29
(4) Native Hawaiian or Other Pacific Islander	2
(5) White	2,502
(6) Hispanic/Latino of any race or Hispanic/ Latino only	27
(7) Two or more races	19
(8) Race and ethnicity unknown	13

Section H – Disability

Indicate the number of consumers in each category below.

	# of Consumers
(1) Cognitive	193
(2) Mental/Emotional	97
(3) Physical	1,459
(4) Hearing	35
(5) Vision	24
(6) Multiple Disabilities	945
(7) Other	39

SUBPART III – INDIVIDUAL SERVICES AND ACHIEVEMENTS FUNDED THROUGH TITLE VII, CHAPTER 1, PART B FUNDS

Sections 13 and 704(m)(4); 34 CFR 364.53; Government Performance Results Act (GPRA) Performance Measures

Subpart III contains new data requests. Please refer to the Instructions before completing.

Section A – Individual Services and Achievements

For the reporting year, indicate in the chart below how many consumers requested and received each of the following IL services. Include all consumers who were provided services during the reporting year through Part B funds, either directly by DSU staff or via grants or contracts with other providers. Do not include consumers who were served by any centers that received Part C funds during the reporting year.

Services	Consumers Requesting Services	Consumers Receiving Services
(A) Advocacy/Legal Services	2,150	2,147
(B) Assistive Technology	1,921	1,904
(C) Children's Services	10	10
(D) Communication Services	1,163	1,158
(E) Counseling and Related Services	4	4
(F) Family Services	565	565
(G) Housing, Home Modifications, and Shelter Services	420	415
(H) IL Skills Training and Life Skills Training	684	679
(I) Information and Referral Services	4,672	4,520
(J) Mental Restoration Services	9	9
(K) Mobility Training	40	40
(L) Peer Counseling Services	1,757	1,753
(M) Personal Assistance Services	164	163
(N) Physical Restoration Services	0	0
(O) Preventive Services	436	436

Services	Consumers Requesting Services	Consumers Receiving Services
(P) Prostheses, Orthotics, and Other Appliances	0	0
(Q) Recreational Services	22	22
(R) Rehabilitation Technology Services	1	1
(S) Therapeutic Treatment	0	0
(T) Transportation Services	28	28
(U) Youth/Transition Services	29	29
(V) Vocational Services	67	67
(W) Other Services	1,986	1,982

Section B – Increased Independence and Community Integration

Item 1 – Goals Related to Increased Independence in a Significant Life Area

Indicate the number of consumers who set goals related to the following significant life areas, the number whose goals are still in progress, and the number who achieved their goals as a result of the provision of IL services.

Significant Life Area	Goals Set	Goals Achieved	In Progress
(A) Self-Advocacy/Self-Empowerment	2,066	1,854	151
(B) Communication	260	187	68
(C) Mobility/Transportation	160	115	23
(D) Community-Based Living	393	235	97
(E) Educational	1,735	1,640	73
(F) Vocational	63	39	12
(G) Self-care	450	343	75
(H) Information Access/Technology	1,721	1,583	80
(I) Personal Resource Management	1,343	1,214	90
(J) Relocation from a Nursing Home or Institution to Community-Based Living	6	4	2

Significant Life Area	Goals Set	Goals Achieved	In Progress
(K) Community/Social Participation	90	42	44
(L) Other	66	37	15

Item 2 – Improved Access To Transportation, Health Care and Assistive Technology

(A) Table

In column one, indicate the number of consumers who required access to previously unavailable transportation, health care services, or assistive technology during the reporting year. Of the consumers listed in column one, indicate in column two, the number of consumers who, as a result of the provision of IL services (including the four core services), achieved access to previously unavailable transportation, health care services, or assistive technology during the reporting year. In column three, list the number of consumers whose access to transportation, health care services or assistive technology is still in progress at the end of the reporting year.

Areas	# of Consumers Requiring Access	# of Consumers Achieving Access	# of Consumers Whose Access is in Progress
(A) Transportation	56	41	4
(B) Health Care Services	181	148	27
(C) Assistive Technology	2,115	2,002	73

Note: For most IL services, a consumer's access to previously unavailable transportation, health care and assistive technology is documented through his or her CSR. In some instances, consumers may achieve an outcome solely through information and referral (I&R) services. To document these instances as successful outcomes, providers are not required to create CSRs for these consumers but must be able to document that follow-up contacts with these consumers showed access to previously unavailable transportation, health care and assistive technology.

(B) I&R Information

To inform RSA how many service providers engage in I&R follow-up contacts regarding access to transportation, health care services or assistive technology, please indicate the following:

The service provider **did** engage in follow-up contacts with I & R recipients to document access gained to previously unavailable transportation, health care or assistive technology.

Section C – Additional Information Concerning Individual Services or Achievements

Please provide any additional description or explanation concerning individual services or achievements reported in subpart III, including outstanding success stories and/or major obstacles encountered.

None.

SUBPART IV – COMMUNITY ACTIVITIES AND COORDINATION

Section 704(i), (l), and (m)(4) of the Act; 34 CFR 364.26, 364.27, and 364.32

Section A – Community Activities

Item 1 – Community Activities Table

In the table below, summarize the community activities involving the DSU, SILC and CILs in the Statewide Network of Centers (excluding Part C fund recipients) during the reporting year. For each activity, identify the primary disability issue(s) addressed as well as the type of activity conducted. Indicate the entity(ies) primarily involved and the time spent. Describe the primary objective(s) and outcome(s) for each activity. Add more rows as necessary.

Subpart IV contains new data requests. Please refer to the Instructions before completing.

Issue Area	Activity Type	Primary Entity	Hours Spent	Objective(s)	Outcomes(s)
Assistive Technology	Community/ Systems Advocacy	SILC and DSUs	20	Identify new and innovative technologies available to support people living independently and advocate with policymakers to support the provision of these technologies.	The SILC established a workgroup focusing on this objective. Presentations to the full SILC have begun in an effort to learn what is available and barriers to it being accessible to people with disabilities.
Transportation	Outreach/ Collaboration/ Networking	SILC and DSUs	40	Increase the SILC's knowledge of the IL needs of American Indians presently underserved and barriers to their receiving available services.	The SILC and DSUs worked with the Director of the Cheyenne River Sioux Tribe American Indian VR Program to host two listening opportunities – a Disability Summit and a Youth Focused Event. Both were held on tribal lands. Plans are to explore hosting similar events on other tribal lands in the state.
Assistive Technology	Community/ Systems Advocacy	SILC and DSUs	24	Support leadership development within youth with disabilities statewide	Forty high school seniors and juniors participated in the 2013 week-long event.
Assistive Technology	Collaboration/ Networking	SILC and DSUs	12	Exchange information with SILC and DSU representatives from within the	These monthly calls have been very beneficial in learning of common issues

				region.	faced by states within the region, as well as successful resolutions that have become models for others i.e., holding public meetings on tribal lands.
Healthcare	Community/ Systems Advocacy	SILC	45	Participate in Disability Advocacy Network meetings in order to remain current on issues impacting people with all types of disabilities statewide and movements to address those issues.	Having SILC and CIL representation involved with the Network leads to more cohesiveness in statewide advocacy efforts, as well as awareness of times when groups must diverge from working together and can do so in productive ways.
Assistive Technology	Community/ Systems Advocacy	DSUs	60	Implement the SD National Deaf Blind Equipment Distribution Program	Upon receipt of this grant from the FCC, the DSUs have implemented this program and the SILC and CILs are working to ensure individuals needing such services are aware of its availability; eligible individuals have begun receiving services.
Transportation	Technical Assistance/ Community Education and Public Information	SILC, DSUs and SRCs	50	Host NDEAM events statewide	Events were held in 12 communities statewide publicizing the value of employment of people with

					disabilities for the individuals and their communities. Statewide press coverage resulted from the events.
Healthcare	Community Education and Public Information	SILC, SRCs and DSUs	40	Host Annual Governor's Awards Ceremony	Awards were presented to recipients i.e., employees, employers, and statewide press coverage resulted from the awards.

Item 2 – Description of Community Activities

For the community activities mentioned above, provide any additional details such as the role of the DSU, SILC, CIL, and/or consumers, names of any partner organizations and further descriptions of the specific activities, services and benefits.

None.

Section B – Working Relationships Among Various Entities

Describe DSU and SILC activities to maximize the cooperation, coordination, and working relationships among the independent living program, the SILC, and CILs; and the DSU, other state agencies represented on the SILC, other councils that address the needs of specific disability populations and issues, and other public and private entities. Describe the expected or actual outcomes of these activities.

The SILC and DSUs have been working closely with the 121 SILC representative to nurture relationships on various native lands to host listening sessions and disability summits with Native American in South Dakota. These efforts have resulted in a variety of events being held at different locations, and the SILC and DSUs have heard directly of the unmet needs of the people living in these areas. At the same time, the people living in these areas have learned of the wealth of services available to assist them in pursuing their independent living and vocational rehabilitation goals. These events have been viewed by other states as models for outreach initiatives to Native American people who are presently underserved in their states.

An increased focus on outreach and support to transition age youth by the SILC, CILs and DSUs has resulted in an ever-evolving landscape of transition focused events statewide. Some have been held on a statewide basis, others hosted by CILs in communities within their service areas, some targeted to underserved populations such as Native American peoples, other target youth with specific disabilities. The increased focus has resulted in more youth pursuing post-

secondary education opportunities, as well as pursuing employment both while still in school and upon completion of school.

The SILC and DSUs have also placed renewed focus and emphasis on the use of innovative technology to support people with disabilities living independently within communities and homes of their choice. The recent implementation of the South Dakota National Deaf Blind Equipment Distribution Program is another piece in the puzzle of meeting the telecommunication needs of all people with disabilities in South Dakota. The SILC is exploring what new technologies may exist in the areas of elders, people who are deaf and hard of hearing, people who are blind and visually impaired, people with mobility disabilities, people with mental disabilities, people with cognitive/developmental disabilities, youth in special education that may now be available that are not readily being used to support people in reaching their independent living goals, and if not, what barriers exist to accessing and utilizing these new technologies.

SUBPART V – STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)

Section 705 of the Act; 34 CFR 364.21

Section A - Composition and Appointment

Item 1 – Current SILC Composition

In the chart below, provide the requested information for each SILC member. The category in which the member was appointed can be described, for example, as ex-officio state agency representative, other state agency representative, center representative, person with a disability not employed by a center or state agency, section 121 funded project director, parent of person with a disability, community advocate, other service provider, etc. Include current vacancies, along with the corresponding appointment category for each. Add more rows as necessary.

Name of SILC member	Employed by CIL, State Agency or Neither	Appointment Category	Voting or Non-Voting	Term Start Date	Term End Date
Isabel Trobaugh	Neither	Advocate, Family member of person with a disability	Voting	06/30/2010	06/30/2014
Monte Tschetter	Neither	Advocate, Person with a disability	Voting	06/30/2009	06/30/2014
Lyle Cook	Neither	Advocate, Person with a disability	Voting	07/13/2011	06/30/2014
Annette Gamber	Neither	Advocate, Family member of person with a disability	Voting	07/14/2011	06/30/2014
Patrick Czerny	Neither	Advocate, Rep of Disability Organization	Voting	06/10/2008	06/30/2014

Name of SILC member	Employed by CIL, State Agency or Neither	Appointment Category	Voting or Non-Voting	Term Start Date	Term End Date
Dave Miller	Neither	Advocate, Person with a disability	Voting	06/09/2008	06/30/2014
Margot Burton	Neither	Advocate, Person with a disability	Voting	06/17/2008	06/30/2015
Steven Stewart	State Agency	Advocate, Person with a disability	Non-Voting	08/27/12	06/30/15
Matt Cain	CIL	Director – CIL	Voting	06/30/2009	06/30/15
Kathleen McOwen	Neither	Advocate, Person with a disability	Voting	07/01/2013	06/30/2016
Clarke Christianson	Neither	Advocate, Person with a disability, Rep of Disability Organization	Voting	07/01/2013	06/30/2016
Shelly Schock	Neither	Advocate, Person with a disability	Voting	06/30/2010	06/30/2016
Sarah Rush	Neither	Advocate, Person with a disability	Voting	06/30/2010	06/30/2016
Tammy Kabris	State Agency	Advocate	Non-voting	08/27/2012	06/30/2015
Bernie Grimme	State Agency	Advocate	Non-voting	08/27/2012	06/30/2015
Sandra Neyhart	State Agency	Advocate	Non-voting	08/27/2012	06/30/2015
Vona Johnson	State Agency	Advocate	Non-voting	08/27/2012	06/30/2015

Item 2 – SILC Composition Requirements

Please provide the information requested in the chart below. Include any current vacancies in a particular appointment category.

SILC Composition	# of SILC members
(A) How many members are on the SILC?	17
(B) How many members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	8
(C) How many members of the SILC are voting members?	12
(D) How many of the voting members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	8

Section B – SILC Membership Qualifications

Section 705(b)(4) of the Act; 34 CFR 364.21(c)

Item 1 – Statewide Representation

Describe how the SILC is composed of members who provide statewide representation.

Current SILC membership provides statewide representation. Four of the members are from western South Dakota, six are from eastern South Dakota and the remaining seven are from central South Dakota. One of the members lives on or near reservation lands.

Item 2 – Broad Range of Individuals with Disabilities from Diverse Backgrounds

Describe how the SILC members represent a board range of individuals with disabilities from diverse backgrounds.

Current SILC membership includes representatives from the following portions of the larger disability community: people who are blind and visually impaired, people who are deaf and hard of hearing, people with intellectual disabilities, people with physical disabilities and people with multiple disabilities.

Current members have been or are directly linked to a variety of disability related organizations i.e., South Dakota Association of the Deaf, SD Council on Developmental Disabilities, State Rehabilitation Council, centers for independent living boards, South Dakota Association of the Blind, 121 Vocational Rehabilitation Programs, South Dakota's Assistive Technology Project – DakotaLink, South Dakota RehabACTion, South Dakota Coalition of Citizens with Disabilities, South Dakota Housing Development Authority and several State agencies i.e., Department of Social Services, Division of Adult Services and Aging.

Item 3 – Knowledgeable about IL

Describe how SILC members are knowledgeable about centers for independent living and independent living services.

Members come with various levels of knowledge of independent living services and centers for independent living. Some are past recipients of IL services. Some members have served or are serving on local CIL boards of directors. Other members come more closely connected to the service delivery systems that seek to meet the needs of people with employment goals i.e., vocational rehabilitation, people with intellectual disabilities i.e., Council on Developmental Disabilities, Social Security Administration.

To ensure that new SILC members have an opportunity to build upon their knowledge of the IL system in South Dakota, the SILC annually provides new member orientation. All members, new and continuing, are invited to participate in this training. It is typically provided in conjunction to a regularly scheduled SILC meeting. SILC members are also supported in remaining current on IL issues by staff regularly disseminating information from state, regional and national resources, inviting members to participate in training opportunities and encouraging members to participate in “listening sessions” held in their communities by entities focusing on the needs of people with disabilities.

Section C – SILC Staffing and Support

Item 1 – SILC Staff

Please provide the name and contact information for the SILC executive director. Indicate the number and titles of any other SILC staff, if applicable. Also indicate whether any SILC staff is also a state agency employee.

South Dakota’s SILC Executive Secretary is Shelly Pfaff. Her mailing address is: 221 South Central Avenue, Suite 34A; Pierre, SD 57501. Her phone number is 605-945-2207, and her email address is shellyp@sd-ccd.org. Faith Korkow is the SILC’s Administrative Assistant, and Colette Wagoner provides additional SILC staff support as needed. All three positions are full time employees of the South Dakota Coalition of Citizens with Disabilities, a statewide, cross-disability organization, and part of their time is dedicated to SILC support activities.

Item 2 – SILC Support

Describe the administrative support services provided by the DSU, if any.

The DSU provides fiscal oversight to ensure that the SILC and CIL’s meet the mandated requirements. The DSU assures timely review and submission of the 704 report and the State Plan for Independent Living, with updates provided to the SILC.

Section D – SILC Duties

Section 705(c); 34 CFR 364.21(g)

Item 1 – SILC Duties

Provide a summary of SILC activities conducted during the reporting year related to the SILC's duties listed below:

(A) State Plan Development

Describe any activities related to the joint development of the state plan. Include any activities in preparation for developing the state plan, such as needs assessments, evaluations of consumer satisfaction, hearings and forums.

Each SILC meeting agenda includes updates from the State Rehabilitation Council and the Board of Service to the Blind and Visually Impaired (the SRC for the separate agency serving persons who are blind). SILC members also receive a written report prior to or at each meeting, as well as they provide time for a brief oral report from each CIL director at their quarterly meetings. Reports are also provided on the Older Blind Program under the Division of Service to the Blind and Visually Impaired, as well as the Independent Living Services under the Division of Rehabilitation Services and the Assistive Daily Living Services waiver. These updates and reports act as means to identify trends impacting all people with disabilities seeking IL services and the successful delivery of those services.

The SILC collaborated with the State Rehabilitation Council, the Board of Service to the Blind and Visually Impaired, one of the American Indian Vocational Rehabilitation Programs and the Divisions of Rehabilitation Services and Service to the Blind and Visually Impaired to host a Disability Summit near two tribal land areas – Cheyenne River Sioux Tribe and Standing Rock Sioux Tribe. This forum was an opportunity for local people to learn about the various IL and VR services available, as well as the co-sponsors to learn what needs exist for American Indians living in central South Dakota. Several referrals were received as a result of this forum, and extensive information was gathered for use in development of the new state plan.

The SILC established a workgroup to work on gathering additional input into the development of the state plan. This workgroup scheduled calls with each CIL director and one or two other representatives of the CILs i.e., board members. These conversations led to identifying significant focus areas for inclusion in the new state plan, which were then drafted into a document for the full SILC's review and consideration, as well as the full review and consideration of the DSUs. The draft state plan was also made available via the web for public comment.

Once the public comment period had passed and approval of the plan was received from the three signatories, it was submitted to the Rehabilitation Services Administration for their review and action.

(B) Monitor, Review and Evaluate the Implementation of the State Plan

Describe any activities related to the monitoring, review and evaluation of the implementation of the state plan.

These activities are primarily carried out through the completion of the annual review of IL services and programs carried out by the DSUs' staff. A second method of monitoring, reviewing and evaluating implementation of the state plan is through the quarterly reports provided by CIL Directors and DSUs' staff, as well as the review of various state and federal reports i.e., 704 reports; consumer satisfaction results; ADLS reports; closed circuit TV reports.

(C) Coordination with Other Disability Councils

Describe the SILC's coordination of activities with the State Rehabilitation Council (SRC) established under section 105, if the state has such a Council, or the commission described in section 101(a)(21)(A), if the state has such a commission, and councils that address the needs of specific disability populations and issues under other Federal law. Please state whether the SILC has at least one representative serving as a member of the SRC and whether the SILC has any members serving on other councils, boards or commissions in the state.

As noted earlier, each SILC meeting agenda includes an update from the State Rehabilitation Council and the Board of Service to the Blind and Visually Impaired.

The three entities collaborated on statewide events such as National Disability Employment Awareness Month activities and the annual Governor's Awards Ceremony.

They collaborated on soliciting nominations for vacancies on their respective board/council.

SILC members serve on the State Rehabilitation Council, the Board of Service to the Blind and Visually Impaired, the SD Council on Developmental Disabilities and the SD Mental Health Planning and Coordinating Council.

The SILC also participated in the Disability Advocacy Network – an informal group of statewide disability organizations that meets to work for public policy on the state and federal levels to benefit people with disabilities.

(D) Public Meeting Requirements

Describe how the SILC has ensured that all regularly scheduled meetings and other public hearings and forums hosted by the SILC are open to the public and sufficient advance notice is provided.

SILC regularly scheduled meetings and other public forums are open to the public. Dates and location of future quarterly meetings are tentatively set at the conclusion of the preceding meeting. As soon as arrangements have been made, notice is sent out to SILC members and CIL directors. Once an agenda has been developed, it is sent to SILC members no later than 10 days

prior to the meeting date. The agendas are also posted at the SILC and DSU office locations. The agenda is also posted on the DSU website, and the date and location are included on the calendar of upcoming events of the South Dakota Coalition of Citizens with Disabilities website. The meeting notice is also included on the State of South Dakota News Tips site. Everyone receiving the agenda is encouraged to share it with interested individuals and organizations. Each agenda includes time for public comment.

SILC sponsored public forums are publicized through paid display advertisements in local and statewide newspapers. They are also promoted by SILC members and CILs serving individuals in the targeted area of the state where the forums is scheduled to be held, asking them to share the information widely. This information is also shared through a statewide network of disability advocates and organizations, asking for their assistance in spreading the word and encouraging participation. Finally, this information is also posted on the DSU website, as well as the website of the South Dakota Coalition of Citizens with Disabilities.

Item 2 – Other Activities

Describe any other SILC activities funded by non-Part B funds.

None.

Section E – Training and Technical Assistance Needs

Section 721(b)(3) of the Act

Please identify the SILC’s training and technical assistance needs. The needs identified in this chart will guide the priorities set by RSA for the training and technical assistance provided to CILs and SILCs.

	Choose up to 10 Priority Needs — Rate items 1-10 with 1 being most important
Training and Technical Assistance Needs	
Advocacy/Leadership Development	
General Overview	
Community/Grassroots Organizing	
Individual Empowerment	
Systems Advocacy	
Legislative Process	
Applicable Laws	
General overview and promulgation of various disability laws	2
Americans with Disabilities Act	
Air-Carrier’s Access Act	

	Choose up to 10 Priority Needs — Rate items 1-10 with 1 being most important
Training and Technical Assistance Needs	
Fair Housing Act	
Individuals with Disabilities Education Improvement Act	
Medicaid/Medicare/PAS/waivers/long-term care	10
Rehabilitation Act of 1973, as amended	
Social Security Act	
Workforce Investment Act of 1998	
Ticket to Work and Work Incentives Improvement Act of 1999	
Government Performance Results Act of 1993	
Assistive Technologies	
General Overview	4
Data Collecting and Reporting	
General Overview	
704 Reports	
Performance Measures contained in 704 Report	
Dual Reporting Requirements	
Case Service Record Documentation	
Disability Awareness and Information	
Specific Issues	
Evaluation	
General Overview	
CIL Standards and Indicators	
Community Needs Assessment	1
Consumer Satisfaction Surveys	3
Focus Groups	
Outcome Measures	5
Financial: Grant Management	
General Overview	
Federal Regulations	
Budgeting	
Fund Accounting	

	Choose up to 10 Priority Needs — Rate items 1-10 with 1 being most important
Training and Technical Assistance Needs	
Financial: Resource Development	
General Overview	
Diversification of Funding Base	
Fee-for-Service Approaches	
For Profit Subsidiaries	
Fund-Raising Events of Statewide Campaigns	
Grant Writing	
Independent Living Philosophy	
General Overview	
Innovative Programs	
Best Practices	
Specific Examples	
Management Information Systems	
Computer Skills	
Software	
Marketing and Public Relations	
General Overview	
Presentation/Workshop Skills	
Community Awareness	
Networking Strategies	
General Overview	
Electronic	
Among CILs & SILCs	
Community Partners	

	Choose up to 10 Priority Needs — Rate items 1-10 with 1 being most important
Training and Technical Assistance Needs	
Program Planning	
General Overview of Program Management and Staff Development	
CIL Executive Directorship Skills Building	
Conflict Management and Alternative Dispute Resolution	
First-Line CIL Supervisor Skills Building	
IL Skills Modules	6
Peer Mentoring	7
Program Design	
Time Management	
Team Building	
Outreach to Unserved/Underserved Populations	
General Overview	
Disability	
Minority	
Institutionalized Potential Consumers	
Rural	
Urban	
SILC Roles/Relationship to CILs	
General Overview	
Development of State Plan for Independent Living	8
Implementation (monitor & review) of SPIL	
Public Meetings	
Role and Responsibilities of Executive Board	
Role and Responsibilities of General Members	
Collaborations with In-State Stakeholders	9
CIL Board of Directors	
General Overview	
Roles and Responsibilities	
Policy Development	
Recruiting/Increasing Involvement	

	Choose up to 10 Priority Needs — Rate items 1-10 with 1 being most important
Training and Technical Assistance Needs	
Volunteer Programs	
General Overview	
Optional Areas and/or Comments (write-in)	

SUBPART VI – SPIL COMPARISON AND UPDATES, OTHER ACCOMPLISHMENTS AND CHALLENGES OF THE REPORTING YEAR

Section 704(m)(4) of the Act; 34 CFR 76.140

Section A – Comparison of Reporting Year Activities with the SPIL

Item 1 – Progress in Achieving Objectives and Goals

Describe progress made in achieving the objectives and goals outlined in the most recently approved SPIL. Discuss goals achieved and/or in progress as well as barriers encountered.

Goal 1: Improve the quality of independent living services, including the four core services – advocacy, information and referral, independent living skills training and peer support, including individuals who are blind, that will allow them to fully participate in community life.

- Objective 1: The SILC will continue its SPIL monitoring process.

The SILC has developed a SPIL work plan which provides guidance on specific tasks and timelines for accomplishing activities associated with those tasks. The SILC has established a Consumer Satisfaction sub-committee which developed recommendations on ways the SILC can gather data while evaluating consumer satisfaction. The CIL Directors and the DSU IL program specialist share information during the quarterly SILC meetings that will aid members in monitoring SPIL activities. The DSUs continue to complete consumer record reviews annually, and frequently monitor specialized programs or services and report the findings to the SILC. As noted earlier, the SILC and DSUs continue to host public forums to solicit information on unmet independent living needs of South Dakotans with significant disabilities.

- Objective 2: The IL Network will identify and implement at least four collaborative opportunities for consumer input into the IL services system and utilize gathered input into future planning efforts.

The CILs and Chapter II Older Blind IL Program each complete consumer satisfaction surveys. Following the development of the SILC's Consumer Satisfaction sub-committee, a Consumer Satisfaction Survey (CSS) was developed with the intent to provide consistent information and feedback to the SILC on independent living services statewide. The CSS includes six questions that are asked of individuals whose records for Independent Living Services were closed successfully and unsuccessfully. Procedurally, the data from the CSS results will be aggregated on a quarterly basis with the information used to gauge consumer satisfaction and gather input on a statewide level for future monitoring and planning efforts.

Goal 2: Provide independent living services to individuals and populations who require these services and are underserved.

- Objective 1: Expand access to independent living services for populations identified as underserved as resources become available.

The DSUs, SILC and CILs have focused on efforts to address the independent living needs of transition age students in recent years. This is evidenced by their involvement in the annual Youth Leadership Forum, and the development and implementation of transition age services and programs at each of the CILs. These services vary but include summer work exploration opportunities and weekly group meetings for youth who have become an intricate part of the IL service picture in South Dakota.

The DSUs, SILC and CILs continue to work to strengthen their responses to the needs of people who are deaf in our state. The SILC has prioritized the need to learn more about services for people who are deaf in South Dakota and the barriers they experience. This topic area was identified as a SILC work plan area with a specific need to support the implementation of program changes to ensure equal access for individuals who are hearing impaired. Over the past few years, there has been a transition in the delivery of these services to increase service provision by the CILs, and they continue to grow in their capacity to meet these needs as resources allow them to do so.

In response to the large number of returning veterans from Iraq and Afghanistan, CILs have made inroads working with veteran agencies in support of veterans with disabilities. In larger communities, more systemic efforts are beginning to surface (i.e. providing IL assessments to the VA). In smaller communities, CILs and veteran agencies collaborate to make the best use of available resources to meet identified needs of the local veterans. In addition, information on IL services and programs has been made available to various veteran organizations and agencies statewide.

Goal 3: Ensure that staff are qualified, as well as educated about the independent living philosophy and provide independent living services, including the four core services.

- Objective 1: Annually implement activities to improve community and consumer knowledge of the availability of IL and other disability related services.

Information on IL and other disability related services has been shared at statewide conferences by SILC staff. The CILs have also shared information on available services through events (i.e. trainings, luncheons and forums). There have been a variety of items published in consumer organization newsletters, and local community newspapers which focused on the successful outcome of the delivery of IL services to people in our state.

- Objective 2: On a continual basis the SILC will provide training to IL Network members to increase their knowledge of independent living philosophy and services and to prepare them to fulfill their statutory duties.

The SILC provides its members with orientation training on an annual basis. It also works to incorporate training into each of its quarterly meetings (i.e. SOAR, Homeless Coalition, Aging and Disability Resources Connection). As topics are identified, staff works to secure appropriate resources to provide the requested training at the SILC meetings. The SILC also sponsors an annual CIL staff training event and SILC members are also invited to attend. The training held in 2013 focused on the broad topic of Autism along with a segment on the impact of assistive technology in providing independent living services. The training is open to others, including SILC representatives with the primary target audience of CIL staff members.

Goal 4: Collaborate with other State, tribal and local agencies and organizations to identify issues impacting the ability of persons with significant disabilities to live independently and participate in systems advocacy activities designed to address these issues.

- Objective 1: The IL Network will identify issues impacting the ability of persons with significant disabilities to live independently in SD and participate in systems advocacy activities to address these issues.

The South Dakota SILC considers itself fortunate because of the strong relationships and opportunities to collaborate within the IL Network. SILC members actively look beyond these connections to identify issues impacting the opportunities of persons with significant disabilities seeking to live independently in SD. The SILC continues to have representation at meetings of the Disability Advocacy Network - a statewide network of organizations representing people with all types of disabilities. This network focuses on both state and national level issues, and it also provides an opportunity to develop linkages throughout the broader human service community.

The SILC, DSUs and CILs also have staff participating in various statewide conferences, which often incorporate the opportunity to talk with consumers and providers about currently available services and needs not being met.

SILC members, DSU staff, and CIL employees are also involved on local committees (i.e. Mayor's Committees, ADA Committees). Engaging in these local opportunities provides us with additional avenues for identifying issues impacting the ability of persons with significant disabilities to live independently.

Item 2 – SPIL Information Updates

If applicable, describe any changes to the information contained in the SPIL that occurred during the reporting year, including the placement, legal status, membership or autonomy of the SILC;

the SILC resource plan, the design of the statewide network of centers; and the DSU administration of the SILS program.

None

Section B– Significant Activities and Accomplishments

If applicable, describe any significant activities and accomplishments achieved by the DSU and SILC not included elsewhere in the report, e.g. brief summaries of innovative practices, improved service delivery to consumers, etc.

None

Section C – Substantial Challenges

If applicable, describe any substantial problems encountered by the DSU and SILC, not included elsewhere in this report, and discuss resolutions/attempted resolutions, e.g., difficulty in outreach efforts; disagreements between the SILC and the DSU; complications recruiting SILC members; complications working with other state agencies or organizations within the state.

None

Section D – Additional Information

Include any additional information, suggestions, comments or explanations not included elsewhere in the report.

SUBPART VII - SIGNATURES

Please sign and print the names, titles and telephone numbers of the DSU directors(s) and SILC chairperson.

SIGNATURE OF SILC CHAIRPERSON

DATE

Margot Burton, Chairperson

NAME AND TITLE OF SILC CHAIRPERSON

PHONE NUMBER

SIGNATURE OF DSU DIRECTOR

DATE

Eric Weiss, Division Director

NAME AND TITLE OF DSU DIRECTOR

PHONE NUMBER

SIGNATURE OF DSU DIRECTOR (Older Blind Program)

DATE

Gaye Mattke, Division Director

NAME AND TITLE OF DSU DIRECTOR (Older Blind Program)

PHONE NUMBER
